

**SIENA ESTATES POA**  
**MINUTES OF MEETING OF THE BOARD**  
**May 04, 2023**  
**10:00 AM**

Present at Meeting: Diana Leslie, President; Greg Piper, Treasurer; Cyndi DeWitt, Secretary; Charlie Schmidt

The regular meeting of the Board of Siena Estates POA was called to order on May 4, 2023, at 10:00 am, by Diana Leslie.

**I. Approval of Previous Minutes**

The Minutes of the previous meeting of POA Board Meeting April 27, 2023, were reviewed. Motion was made and seconded. Approved.

**II. Consideration of Open Issues**

1. Review of Declarations

Focus today was about a timeline for sending out an introductory email regarding the revisions of the Declaration; to the point where the Board calls a Special Members Meeting in late August.

(a) Introductory email is to explain to Owners (Members) that any reference to the Developer will be removed and to clarify definitions and incorporate some of the policies that have evolved over the years. This will be sent out by Cyndi on May 6, 2023.

(b) The Complete Declaration and a Proxy Form with explanation will be sent out in about ten days after the introductory email.

(c) After package is sent out around the ten days, Board will meet to divide up the Owners' homes between the five Board Members. We will make ten copies of the Declaration to have for Members who might need a hard copy to review. We will knock on the doors of the Owners' homes that we have been assigned. We can also make a phone call to them, if applicable. We will have a Proxy Form which hopefully they will fill out while we are at their doors.

(d) We are tentatively reserving a room at the RecPlex for Thursday, August 24, 2023, from 4:30 to 6:30 pm. for the Members to vote. Greg will reserve the room. We will ask for 50 chairs to be set up, along with one long table for the Board and a podium.

For the revised Declaration to pass, we need 70% approval. Members can cast a proxy vote by filling out the Proxy Form and give it to any Board Member or any other Owner, who will then give the Proxy to the POA Secretary before the Special Members Meeting.

2. Review of Assessment Collection Policy

Assessment Collection Policy was accepted and signed by four Board Members. Motion was made and seconded. Approved. It will be added to the Website.

3. Review of Rules and Regulations

We will individually review the Rules and Regulations for deletions and changes. We will then put our ideas together for revision.

4. Miscellaneous Items

- We will ask Blane Gunter and Premier Landscapes to give us an estimate for Terra Cota and Toscano Drives on our side for a landscape idea on top of blacktop roads or just beyond them. Included in estimate will be the landscaping in front of the Entrance and Exit Gates.

Blane will move the boulders back on these roads so no exit is available.

- We discussed the feral cats that are roaming our neighborhood. We will tell Owners who are concerned to call the Animal Control for help in catching them.
- There are a few broken tiles on top of the Gatehouse. Greg will ask Angel Gutierrez to obtain a few terra cota tiles to replace them.

Motion to Adjourn was made and seconded. Approved. We will meet next on Friday, May 19, 2023, at 10:00 am.

Respectfully submitted,

**Cyndi DeWitt**  
Siena Estates POA  
Secretary